

Olivet Nazarene University
School of Graduate and Continuing Studies
Safety and Driver's Endorsement Courses

Payment Policy for courses that begin on or after July 1, 2017 through June 30, 2018

Tuition per Credit Hour \$440 based on the following number of credit hours: 15

Payment Options

Option A - Total Package

- Total package price may be paid in full by check, cashier's check, Discover, Visa, or MasterCard, and is due by the orientation date.

	APPROXIMATE TOTAL DUE:	\$6,600
	Elective graduate courses:	\$3,960
APPROX. TOTAL, including optional graduate hours:		\$10,560

Online format for additional graduate hours available during school year:

First Aid and Cardiopulmonary Resuscitation	3
Using Technology to Improve Instruction	3
Safety Issues Related to Alcohol and Other Drugs	3

Option B- Payment Plan

Students have the option to make monthly installments for the balance each term. Payment amounts will vary depending on the number of credit hours in the term. Please contact Student Accounts at SGCSStudentAccounts@olivet.edu or 877-9-OLIVET for more details.

***** Financial arrangements must be complete by the orientation date. Refer to options: A or B *****

- Payment Options: Checks, Money Orders, Automated Payments (Credit Card payments are available for a convenience fee).
- Questions regarding Student Accounts can be answered by calling the Student Accounts office at 877-9-OLIVET.

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I. Refund Policy For Tuition Only

- a. No class sessions attended: Full Tuition refund.
- b. Attend one class session: All but \$50 refunded.
- c. Attend two or more class sessions: No refund.

To receive tuition refund the University must have written notification of withdrawal.

II. Collection Policy

- a. When a student becomes delinquent in payment, he/she will receive a notice of possible administrative withdrawal. If the student fails to get his/her account paid up-to-date, he/she will be administratively withdrawn from his/her program before his/her next module.
- b. Once a student has been administratively withdrawn from his/her program, he/she will be given at least thirty days to send the payment to the Student Accounts Office. If the student fails to pay off his/her account by this time, his/her account will be turned over to the collection agency.

III. DROP-IN Courses, etc.

Students are locked into their cohort rate for their core program coursework. When it becomes necessary for a student to take a course outside of their program (ie. fulfilling general education requirements or program prerequisites), they will be charged the applicable course rate. For students who withdraw from a program and enroll in a different cohort at a later date, new tuition rates may apply.

NOTE: Olivet Nazarene University reserves the right to change program fees as necessary.